Dear Student, High School Counselor or Principal,

If you have junior or senior students interested in registering for early enrollment classes, at $25.00 per credit hour at Concord University, please forward these directions to them:

* Complete an application on the website at:  <https://www.concord.edu/Admissions/Apply-Now.aspx>    (Choose the Non-Degree option)
* Send a high school transcript and a letter of permission from the counselor or principal to: [admissions@concord.edu](mailto:admissions@concord.edu)  or fax to 304-384-3218 or mail to: Concord University, Admissions Office, PO Box 1000, Athens, WV  24712-1000. If the student is home schooled, the transcript from the home school group and the guardian’s permission should be emailed to [admissions@concord.edu](mailto:admissions@concord.edu)
* Contact Robin Farley at [rfarley@concord.edu](mailto:rfarley@concord.edu) or call 304-384-5123 to enroll in classes, once you have applied and submitted the information above.

Please let me know if you have any questions.

Thank you,